



## ANNUAL COUNCIL

### MINUTES OF THE ANNUAL MEETING OF COUNCIL HELD AT PENALLTA HOUSE YSTRAD MYNACH ON THURSDAY, 18TH MAY 2017 AT 6PM

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#### PRESENT:

Councillor Mrs D. Price - Mayor  
Councillor J. Bevan - Deputy Mayor

#### Councillors:-

M. Adams, Mrs E. Aldworth, Mrs C. Andrews, Mrs C. Bezzina, L. Binding, A. Collis, S. Cook, Mrs D. Cushion, C. Cuss, W. David, M. Davies, D.T. Davies, N. Dix, K. Etheridge, M. Evans, A. Farina-Childs, Mrs C. Forehead, Ms E. Forehead, Mrs A. Gair, Ms J. Gale, N. George, C. Gordon, D.T. Hardacre, L. Harding, D. Harse, D. Havard, . A. Hussey, V. James, L. Jeremiah, G. Johnston, Mrs B. Jones, S. Kent, G. Kirby, Mrs P. Leonard, C.P. Mann, Mrs P. Marsden, Mrs B. Miles, S. Morgan, Mrs G. Oliver, B. Owen, Mrs T. Parry, Ms A. Passmore, Mrs L. Phipps, D.V. Poole, D.W.R. Preece, J. Pritchard, J. Ridgewell, , R. Saralis, Mrs M.E. Sargent, J. Scriven, G. Simmonds, J. Simmonds, S. Skivens, Mrs E. Stenner, J. Taylor, C. Thomas, A. Whitcombe, R. Whiting, L G. . Whittle, T. Williams, W. Williams, B. Zaplatynski

#### Together with:-

C. Burns (Interim Chief Executive), D. Street (Director of Social Services), N. Scammell (Acting Director of Corporate Services), C. Harry (Corporate Director - Communities), G. Williams (Interim Head of Legal Services and Monitoring Officer), C. Forbes-Thompson (Interim Head of Democratic Services), H. Morgan (Senior Committee Services Officer)

#### 1. **WEB-CASTING FILMING AND VOTING ARRANGEMENTS**

The Interim Chief Executive reminded those present that the meeting was being filmed and would be made publically available in live and archive form via the Council's website. He advised that decisions would be made By a show of hands.

#### 2. **APOLOGIES**

Apologies for absence were received from Councillors A. Angel, P.J. Bevan, K. Dawson, C. Elsbury, J.E. Fussell, R.W. Gough, A. Higgs, M. James and J.E. Roberts.

#### 3. **BEREAVEMENT**

The Mayor referred to the recent death of the Leader of Council, Councillor Keith Reynolds and former First Minister, Rhodri Morgan, and all present stood in silence as a mark of respect and extended their condolences to the bereaved family.

Several Members and the Interim Chief Executive referred to the late Councillor Reynolds long and distinguished career in local government with Caerphilly County Borough and its predecessor authority and paid tribute to the manner in which he had carried out his duties during his years of office and to the high esteem in which he had been held by Members, Officers and the community he represented.

#### **4. RETIRING MAYORS REMARKS**

The retiring Mayor, Councillor Mrs. D. Price, thanked fellow members and spoke of her numerous and varied activities during her year of Office and referred particularly to her chosen charity, Velindre for which a substantial sum will have been raised. She expressed her appreciation at the assistance given to her by Members and Officers, particularly those whose duties brought them into regular contact with her.

Members paid tribute to the way in which both she and her consort, Ernie Carroll, had carried out their duties during the term of Office.

#### **5. DECLARATIONS OF INTEREST**

There were no declarations of interest received at the commencement or during the course of the meeting.

#### **6. ELECTION OF MAYOR**

It was moved and seconded that Councillor J. Bevan be elected Mayor of Caerphilly County Borough Council. By a show of hands this was unanimously agreed.

RESOLVED that Councillor J. Bevan be elected Mayor of Caerphilly County Borough Council until the appointment of a successor at the annual meeting in May 2018.

Councillor J. Bevan thanked his fellow Members for the honour bestowed upon him and signed the Declaration of Acceptance of Office in the presence of the Interim Chief Executive. He advised that his consort would be Hilary Lynn.

#### **7. ELECTION OF DEPUTY MAYOR**

It was moved and seconded that Councillor M. Adams be elected Deputy Mayor of Caerphilly County Borough Council. By a show of hands this was unanimously agreed.

RESOLVED that Councillor M. Adams be elected Deputy Mayor of Caerphilly County Borough Council until the appointment of a successor at the annual meeting in May 2018.

Councillor Adams thanked his fellow members for the honour bestowed upon him and signed the Declaration of Acceptance of Office in the presence of the Interim Chief Executive. He advised that his consort would be his wife, Gloria Adams.

#### **8. MAYOR'S ANNOUNCEMENTS**

The Mayor, Councillor J. Bevan, announced that during his term of office, his chosen charities would be Cancer Research Wales and CRY in memory of Jack Thomas.

**9. APPOINTMENT OF LEADER OF COUNCIL**

It was moved and seconded that Councillor D.V. Poole be elected as Leader of Caerphilly County Borough Council. By a show of hands this was agreed by the majority present.

RESOLVED that Councillor D.V. Poole be elected Leader of Caerphilly County Borough Council and receive a senior salary payment.

**10. APPOINTMENT OF DEPUTY LEADERS**

RESOLVED that the appointments of Councillors Mrs B. Jones and S. Morgan as Deputy Leaders of Caerphilly County Borough Council and their receipt of a senior salary payment be noted.

**11. MEMBERSHIP OF CABINET**

RESOLVED that: -

- (i) the appointments by the Leader of Council as to the membership of the Cabinet and their receipt of a senior salary payment be noted: -

Finance, Performance and Governance	Councillor Barbara Jones
Economy, Infrastructure and Sustainability/ Well Being and Future Generations Champion	Councillor Sean Morgan
Corporate Services	Councillor Colin Gordon
Environment and Public Protection	Councillor Eluned Stenner
Neighbourhood Services	Councillor Nigel George
Education and Achievement	Councillor Philippa Marsden
Social Care and Well Being	Councillor Carl Cuss
Homes and Places	Councillor Lisa Phipps

- (ii) in view of the changes of responsibility and portfolio, as outlined at the meeting, the Interim Head of Legal Services be authorised to present a report to the next meeting of Council detailing changes required to the Constitution as a result of the changes.

**12. LEADER OF THE MAIN OPPOSITION GROUP - COUNCILLOR C.P. MANN**

It was noted that Councillor C.P. Mann will receive a senior salary payment as Leader of the main opposition Group.

**13. LEADERS STATEMENT**

Councillor D.V. Poole gave an overview of the challenges and issues faced in the coming year and welcomed the opportunity to work with each scrutiny committee in order that Members can assist Cabinet in preparing its plans going forward.

He paid tribute to the legacy left by Councillor K.V. Reynolds and reminded those present that in spite of the financial situation over the past few years, it had been possible to maintain services with no significant cuts while, at the same time, delivering the lowest council tax increase in Wales for two years running. He advised that during the same period, major strides have been made in delivering the £200 million investment in improving the condition of the council housing stock, £55million has been invested in the

21st Century Schools programme and it has been possible to maintain the level of service to the public such as waste and recycling, cleansing and highways.

In going forward, it is forecast that there will be a need to make more than £30million worth of savings over the next few years. Councillor Poole advised that to date it has been possible to avoid cuts to frontline services by targeting ways of being more efficient, by rationalising buildings and reducing management and administrative costs. Whilst this will continue to be the preferred approach there is also a need to start considering priorities. As such, a discussion session will be convened for all Members in September to look at the detail of the budget and how to prepare for future years as part of the development of the medium term financial plan.

In that Education is the biggest spending area and one of the highest priorities, discussion will start on the next phase of school improvements, building on the huge success of the £55m band A programme. Members will be asked to contribute to this process by helping to prioritise which schools should be considered in the next round of construction projects (be they improvements to existing schools or new build). As part of the improvement process, work has already started with schools and the Education Achievement Service, to help raise attainment levels.

With regards to housing and the £200m WHQS Programme, there has been a significant upsurge in the level of work being undertaken this year. It is intended that the Cabinet Member for Housing will work with Officers to produce a revised implementation programme for this scheme, with regular reports being presented to Cabinet. Officers have also been tasked to look for more ways to increase the availability of social housing over the next few years.

Councillor Poole announced that job creation will also be a top priority for the coming year and made specific reference to the Cardiff Capital Region City Deal Investment Plan. It is hoped that the plan will create jobs for people across all parts of the region, and especially in the county borough and as such the Regeneration and Environment Scrutiny Committee will be invited to assist in developing plans and ideas for job creation.

Reference was then made to waste and recycling and it was announced that with a recycling figure of 65%, the county borough are well ahead of the Welsh Government target and among the best performers in Wales. In that the targets for the future will be higher still this is another area that the scrutiny committee will be asked to help by looking at ways to boost the performance levels still further.

The Leader advised that social care will continue to be high on the list. Considerable additional sums have been allocated into the social care budget in recent years and there are plans to include a further £1.5 million growth into that budget next year. Officers have been asked to look at the plans for a new Childrens centre in Pontllanfraith as part of the capital programme. Coping with the demographic trend of increasing numbers of older people, and the financial pressures on adult and childrens services, will be one of the biggest challenges going forward.

In closing Councillor Poole advised that these were a few of the issues which will be faced and welcomed the opportunity to work with Members and Officers in order to tackle the challenges together.

#### **14. REVIEW OF POLITICAL BALANCE**

Consideration was given to the report which provided an overview of the political balance across the Authority and the allocation of seats to political groups in accordance with statute.

Members were advised that under the Council's Rules of Procedure as set out in the

Constitution, the Council is required to appoint or re-appoint Committees at its Annual Meeting. The report detailed the political balance following the local government elections in May 2017 and outlined the possible variations dependent on the grouping of Independent Members.

It was noted that the membership of the current political groupings has been calculated along with possible variations of Independent Members. There is already an Independents group of four; however one Independent Member has not yet indicated their intentions. A single Independent Member cannot form a group therefore a percentage of 1.4% would be applied and the individual Member only entitled to a seat on full Council.

Reference was made to the appendices of the report which set out the political balance and allocation of seats for Committees calculated in accordance with the relevant guidance, for each of the variations (50 18 4 and 50 18 5) and the number of seats in Committee as a result.

It was moved and seconded that the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons contained in the report, until finalisation of the Independent grouping is made known, the political balance as outlined in either Appendix 1 or 2 (as applicable) and the general allocation of seats to the Committees in accordance with the political balance be approved.

## **15 CONSTITUTIONAL MATTERS**

Consideration was given to the report which outlined matters that require consideration and provided an update on changes and amendments to legislation affecting the Councils Constitution. Members were also asked to consider proposed changes to the Planning Committee and Taxi and General Committee terms of reference, the appointment of the Lay Member of the Audit Committee, the adoption of the Monitoring Officer Protocol and changes to the Scheme of Delegation.

Members were advised that the Council's Procedure Rules require the Annual Meeting to appoint at least one Overview and Scrutiny Committee, a Standards Committee and such other Committees the Council considers appropriate to deal with the matters which are neither reserved to the Council nor are executive functions. Other than the changes proposed to the Planning Committee and the Taxi and General Committee terms of reference which were set out in paragraph 6 of the report, it is not proposed that any changes be made to the current committee structure.

The Interim Head of Legal Services advised that Council is required, in accordance with the Local Government Measure 2011, to appoint an Audit Committee with a prescribed membership which includes at least one lay member. The Statutory Guidance from the Local Government Measure recommends that a lay member should not be appointed for more than two full terms of a local authority. The Council undertook a recruitment exercise in 2012 and selected Mr Nigel Donald Yates with a term of office to run concurrently with the current administration (2012 to 2017). Whilst the Council may undertake a further recruitment process, the Statutory Guidance provides the Council with the option of a potential alternative reappointing the current Lay Member for a further term of office. The current Lay Member has been asked if he would be interested in continuing his role if the Council agreed to reappoint him to the role and has confirmed that he would be interested in continuing as Lay Member, subject to the approval of the Council.

With regards to the Planning Committee, as a result of legislative changes within 'The Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017', it is necessary to change the terms of reference to reflect the requirements. This relates

to the size (no fewer than 11 members and no more than 21), the quorum (50% of members), the composition (where wards have more than one elected member, only one member may sit on the Planning Committee).

Reference was then made to Part 2 of the Mobile Homes (Wales) Act 2013 (“the 2013 Act”) which introduced new site licensing provisions for residential mobile home sites, the functions of which have been exercised as a Cabinet function. However, the Mobile Homes (Wales) Act 2013 (Consequential Provisions) Order 2016 consequential amendments to three pieces of secondary legislation have been made, one of which relates to the Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales) Regulations 2007 which amends the functions exercised under the original Act in that it is no longer the responsibility of an Executive. As such, it is proposed that the function be included within the terms of reference of the Taxi and General Committee.

With regards to the adoption of the Monitoring Officer Protocol, it was noted that its content had been considered and approved by the Standards Committee. It was reported that Section 5 of the Local Government and Housing Act 1989 requires every principal authority to designate one of its Officers as the Monitoring Officer and the report provided details of the main functions of the Monitoring Officer which are set out in Part 2 Article 12, paragraph 12.03 of the Council's Constitution. Lawyers in Local Government have a Sub Group consisting of all the Monitoring Officers of the principal councils in Wales, as well as the Fire and Rescue Authorities and National Parks. That Sub Group has developed a Monitoring Officer Protocol which is recommended for adoption by Councils across Wales. The Protocol, as attached to the report, incorporates changes to reflect local arrangements and is intended to replace the existing Monitoring Officer Protocol which is currently in the Council's Constitution.

Following consultation with all Heads of Service, minor changes are proposed to the Scheme of Delegation set out in Part 3 of the Constitution (which for ease of reference was appended to the report) and represent changes and updates regarding legislation, together with job titles and inclusion of relevant functions.

It was moved and seconded that the recommendations in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons contained in the report:-

- (i) it be noted that other than the changes proposed to the Planning Committee Terms of Reference and the Taxi and General Committee Terms of Reference as set out in the report, it is not proposed that any changes be made to the committee structure as detailed in the report;

#### **Lay Member of the Audit Committee**

- (ii) Mr Yates be reappointed as the Lay Member for the Audit Committee for a second and final term of office from the AGM on 18th May 2017 for a period of 5 years until the next Council elections in May 2022;

#### **Planning Committee**

- (iii) the changes to the existing Terms of Reference for the Planning Committee be endorsed and the current membership remain unchanged;
- (iv) the Interim Head of Legal Services and Monitoring Officer be authorised to amend the Constitution as necessary;

## **Taxi and General Committee**

- (v) the functions under the Mobile Homes Wales Act 2013 be added to Schedule 1 Heading B of the Scheme of Delegation and also included within the Terms of Reference of the Taxi and General Committee;
- (vi) the Interim Head of Legal Services and Monitoring Officer be authorised to amend the Constitution as necessary;

### **Scheme of delegation**

- (vii) the minor changes to the Scheme of Delegation in relation to updates regarding legislation, together with job titles and inclusion of relevant functions. as set out in Part 3 of the Constitution and detailed in the appendix to the report be approved;
- (viii) the Interim Head of Legal Services and Monitoring Officer be authorised to amend the Constitution as necessary.

## **16. CO-OPTED SCRUTINY COMMITTEE MEMBERS**

Consideration was given to the report which sought decisions on a process to appoint and formalise arrangements for non-statutory co-opted members on Health Social Care and Wellbeing Scrutiny Committee, Education for Life Scrutiny Committee and Partnerships Scrutiny Committee and approval to remove co-opted positions available to organisations that no longer attend.

It was noted that the co-opted members that sit on Health Social Care and Wellbeing Scrutiny Committee have continued since 2001 without review and there is no process in place to provide guidance on appointing new members. There have now been two resignations from the Committee and this report suggests a procedure for seeking new nominations. The position will be offered for a fixed term to run concurrently with the term of office for each respective administration.

The co-opted members of Partnerships Scrutiny Committee were agreed by Council on 11th October 2016. Since a position was offered to the Youth Forum, it has asked if the Vice-Chair could be designated as a substitute co-opted member when the Chair is unavailable. This would also assist with continuity as the Vice-Chair will take over the Chair of the Youth Forum.

The Education for Life Scrutiny Committee non-statutory co-opted members were agreed by Cabinet in January 2000. The report suggests reviewing the number of non-statutory co-opted members because of lack of attendance and remove the positions for National Association Head Teachers (NAHT) and National Association of School Masters Union of Women Teachers (NASUWT). It was noted that enquiries have been made with those Unions but to date no response has been received. It was suggested that the positions afforded to National Union of Teacher (with formal arrangements for substitution) and Caerphilly Governors Association be allowed to continue along with a defined term of office.

It was moved and seconded that the recommendations in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons contained in the report:-

- (i) the process to appoint Co-opted Members to Health Social Care and Wellbeing Scrutiny Committee as detailed in paragraphs 4.4 - 4.8 of the report be approved;

- (ii) the Aneurin Bevan University Health Board Co-opted Member position appointed to Health Social Care and Wellbeing Scrutiny Committee continue to be flexible to allow for personnel changes in the organisation;
- (iii) the Vice-Chair of the Youth Forum be substitute member for the Chair of the Youth Forum, as non-voting Co-opted Member of Partnerships Scrutiny Committee;
- (iv) the positions for National Association Head Teachers (NAHT) and National Association of School Masters Union of Women Teachers (NASUWT) NAHT and NASUWT on Education for Life Scrutiny Committee as outlined in paragraphs 4.14 - 4.16 of the report be removed;
- (v) it be agreed that the non-voting Co-opted Member positions for the National Union of Teachers and Caerphilly Governors Association on Education for Life Scrutiny Committee be allowed to continue but are to be re-nominated when the term of office for each respective administration ends;
- (vi) it be agreed that that the National Union of Teachers non-voting Co-opted Member position on Education for Life Scrutiny Committee be subject to a formal substitution arrangement as outlined in paragraph 4.16 of the report.

## **17. INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT 2017/18**

The report detailed the Independent Remuneration Panel for Wales' final determinations relating to councillors and co-opted members for 2017/18 and sought a decision from Council on certain aspects of the Members remuneration scheme for 2017/18. A copy of the Annual Report for 2017/18 was appended to the Officers report.

Members were advised that the Panels determinations include a 0.75% increase in the basic salary for Councillors for 2017/18. This is the first increase for 3 years and represents a £100 increase in the basic salary for councillors to £13,400. There are no increases to senior salaries aside from the uplift in the basic salary entitlement. Senior Salaries are payable to Members that hold certain prescribed roles and are limited to a maximum of 18 posts within Caerphilly Council

The Panel has determined that for 2017/18 there will again be a choice of two levels of salary for Cabinet Members and Committee Chairs, (subject to the increase in the Councillor basic salary of £100). Councils will have the option to appoint Cabinet Members at either Level 1 salary of £29,100 or Level 2 at £26,200. Committee Chairs at either Level 1 at £22,100 or Level 2 at £20,100. The Leader of the largest opposition group is also increased to £22,100. Senior Salaries are payable to Members that hold certain prescribed roles and are limited to a maximum of 18 posts within Caerphilly Council.

It was confirmed that the effective date will be the 8th May 2017 subject to the member having signed the declaration of acceptance. The exception to this applies to the Mayors Civic Salary who remains in post until a successor is appointed at the AGM following the election. Members or Co-opted Members may forgo any part of their remuneration entitlement by giving notice in writing to the Interim Chief Executive.

Members were referred to the recommendations detailed in paragraphs 10.3 - 10.6 of the report which sought a decision from Council in respect of the 2017/18 salary level for the Authority's Deputy Leaders, Cabinet Members, Committee Chairs and Civic Salaries. A number of options were listed against each of these posts for Members' consideration. The remaining recommendations within the report sought the approval of Council on other aspects of the Members remuneration scheme.



During the course of the debate, and in relation to support for members, a query was raised as to whether the training and personal development opportunities are available to all Members. Reference was made to the extensive training programme that is available to all members which is in addition to the annual training needs analysis and individual training requests.

Following consideration and discussion of the report, it was moved and seconded that Option 2 (Level 2 salary) for the named posts contained within paragraphs 10.3 - 10.6 of the report be selected as the approved option and those recommendations in paragraphs 10.2, 10.7, 10.8 and 10.9 be approved. By a show of hands this was agreed by the majority present.

In accordance with Rule of Procedure 15.5 a request was made for a recorded vote. In that this was not supported by ten members, it was not possible to accede to the request.

RESOLVED that for the reasons contained in the report:-

- (i) the determinations of the Panel including, the basic salaries, Leader and Deputy Leader salaries, reimbursement of care costs, travel and subsistence allowances and fee payments to Co-opted Members be noted;
- (ii) Option 2 (Level 2 salary), as detailed in section 10.3 of the report, be set as the appropriate level of Deputy leaders salary for 2017/18;
- (iii) Option 2 (Level 2 salary), as detailed in section 10.4 of the report, be set as the appropriate level of Cabinet Members salary for 2017/18;
- (iv) Option 2 (Level 2 salary), as detailed in section 10.5 of the report, be set as the appropriate level of Committee Chairs salary for 2017/18;
- (v) Option 2 (Level 2 salary), as detailed in section 10.6 of the report, be set as the appropriate level of Civic Salaries for 2017/18;
- (vi) as detailed in section 4.17 of the report, the maximum number of days payable to co-opted Members of the Education for Life Scrutiny Committee, Co-opted (lay) Members of the Standards and Audit Committees, remain at 10 days per year;
- (vii) the Officers listed at paragraph 10.8 of the report continue to act as the 'appropriate officer' for Co-opted Members as indicated therein;
- (viii) as detailed in section 10.9 of the report, no allowance payment be made for travel claims for journeys made within Members' wards.

It was noted that should a Member wish to reduce their remuneration entitlement they should inform the Interim Chief Executive of their intention to do so.

## **18. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN TO SCRUTINY AND OVERVIEW COMMITTEES**

It was moved and seconded that Members be appointed as Chair and Vice-Chair of the following scrutiny committees for the ensuing year in accordance with the names presented at the meeting. By a show of hands this was unanimously agreed.

RESOLVED that the following Members be appointed as Chair and Vice-Chair of the following scrutiny committees for the ensuing year and the Chair receive a senior salary payment.

**Education for Life Scrutiny Committee**

Chair Councillor W. David

Vice-Chair Councillor Mrs G. Oliver.

**Health, Social Care and Well Being Scrutiny Committee**

Chair Councillor L. Binding

Vice-Chair Councillor Ms J. Gale

**Policy and Resources Scrutiny Committee/Partnerships Scrutiny Committee**

Chair Councillor J. Pritchard

Vice-Chair Councillor Mrs D. Price

**Regeneration and Environment Scrutiny Committee**

Chair Councillor D.T. Davies

Vice-Chair Councillor Mrs C. Forehead

**19. MEMBERSHIP ON OVERVIEW AND SCRUTINY COMMITTEES**

It was proposed that sixteen Members be appointed to serve on the following scrutiny committees in accordance with the names supplied to the Interim Chief Executive by the respective groups. By a show of hands this was unanimously agreed.

RESOLVED that sixteen Members be appointed to serve on the following scrutiny committees in accordance with the names supplied to Democratic Services by the respective groups.

Education for Life Scrutiny Committee

Health, Social Care and Well Being Scrutiny Committee

Policy and Resources Scrutiny Committee/Partnerships Committee

Regeneration and Environment Scrutiny Committee

**20. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN TO COMMITTEES**

It was moved and seconded that Members be appointed as Chair and/or Vice-Chair of the under mentioned committees for the ensuing year in accordance with the names presented at the meeting and that the payment of a senior salary be made where appropriate. By a show of hands this was unanimously agreed.

RESOLVED that the following Members be appointed as Chair and Vice-Chair of the under mentioned committees for the ensuing year and the payment of a senior salary where appropriate be noted:-

**Appeals Panel (Disciplinary/Grievance)**

Chair Councillor W. David

**Appointments Committee**

Chair Councillor Mrs E. M .Aldworth

Vice-Chair Councillor Mrs C. Forehead

**Democratic Services Committee**

Chair Councillor C.P. Mann

Vice-Chair Councillor D.T. Davies

**Investigating and Disciplinary Committee**

To be appointed by the Committee

**Licensing Committee**

Chair Councillor D.W.R. Preece

Vice-Chair Councillor J. Simmonds

**Planning Committee**

Chair Councillor M. Adams

Vice-Chair Councillor W. David

## **21. APPOINTMENT OF CHAIR AND VICE-CHAIR TO THE AUDIT COMMITTEE**

It was noted that the Chair and Vice-Chair of the Audit Committee will be appointed at the first meeting of the Audit Committee following the Annual Meeting of Council and that a senior salary payment will be made to the Chair.

## **22. MEMBERSHIP ON COMMITTEES**

It was proposed that Members be appointed to serve on the listed committees in accordance with the names supplied to Democratic Services by the respective groups. By a show of hands this was unanimously agreed.

RESOLVED that subject to the foregoing, Members be appointed to serve on the following in accordance with the names supplied to Democratic Services by the respective groups:-

- Appeals Panel (Disciplinary/Grievance)(3 Members/3 substitutes)
- Appointments Committee (7 Members plus relevant Cabinet Member)
- Audit Committee (12 Members)
- Democratic Services Committee (16 Members)
- Investigating and Disciplinary Committee (7 Members)
- Licensing Committee (15 Members)
- Planning Committee (20 Members)
- Standards Committee (2 Members/2 substitutes)
- Rights of Way Cabinet Committee (5 Cabinet Members)

## **23. CONSTITUTION OF SUB-COMMITTEES/WORKING PARTIES/PANELS AND BOARDS**

It was proposed that Members be appointed to serve on the following sub-committees/working parties/panels and boards in accordance with the names supplied to Democratic Services by the respective groups. By a show of hands this was unanimously agreed.

RESOLVED that Members be appointed to serve on the following sub-committees/working parties/panels and boards in accordance with the names supplied to Democratic Services by the respective groups:-

- Advisory Panel for the Appointment and Removal of Local Authority Governors (8 members)
- Bargoed Town Centre Management Group (6 local Members and Cabinet Member)
- Blackwood Town Centre Management Group (5 local Members and Cabinet Member)
- Bryn Compost Liaison Group (adjoining ward Members and Cabinet Member)
- Caerphilly Community Safety Delivery Strategy Group (1 Member)
- Caerphilly Homes Task Group (Welsh Housing Quality Standard)(7 Members)
- Caerphilly Local Access Forum (Cabinet Member)
- Caerphilly Town Centre Management Group (9 ward Members and Cabinet Member)
- Community Council Liaison Sub-Committee (16 Members)
- Corporate Health and Safety Committee (7 Members)
- Corporate Joint Consultative Committee (all Cabinet Members)
- Education Achievement Service Board (1 Member)
- Education Achievement Service Audit/Risk Assurance Committee (2 Members)
- Future Generations Advisory Panel (11 Members)
- Grants to the Voluntary Sector Panel (15 Members)
- Monmouthshire and Brecon Canal - Crumlin Arm Working Group (ward Members and Cabinet Member)

Pensions/Compensation Committee (8 Members)  
Prosiect Gwyrdd Joint Scrutiny Panel (2 Members)  
Risca Town Centre Management Group (5 local Members and Cabinet Member)  
River Rhymney Task Group (3 Members)  
Scrutiny Leadership Group (Chair/Vice - Scrutiny Committees/Democratic Services Committee and Audit Committee)  
Standing Advisory Council for Religious Education (6 Members)  
View Point Panel (relevant Cabinet Members)  
Voluntary Sector Liaison Committee (15 Members)  
Ystrad Mynach Town Centre Management Group (4 local Members and Cabinet Member)

## **24. REPRESENTATION ON ASSOCIATIONS/OUTSIDE BODIES**

RESOLVED that Council be represented on associations and outside bodies by the following members and/or officers: -

### **Aneurin Bevan Community Health Council**

Councillors Ms A. Gair, Mrs T. Parry,

### **Anti-Poverty Champion**

Cabinet Member for Finance, Performance and Governance - Councillor Mrs B.A. Jones

### **Army Benevolent Fund - Gwent**

Councillor A.G. Higgs

### **Armed Forces Community Covenant Champion**

Councillor A.G. Higgs

### **Association of Public Services Excellence (APSE) Welsh Regional Committee**

Cabinet Members for Corporate Service, Homes and Places, Economy, Infrastructure and Sustainability - Councillors C.J. Gordon, Mrs L. Phipps and S. Morgan

### **Caerphilly Foster Panel**

Councillor Ms J. Gale

### **Carbon Reduction Group**

Cabinet Member for Economy, Infrastructure and Sustainability - Councillor S. Morgan

### **Cardiff Capital Region Joint Committee (Regional Cabinet)**

Leader of Council - Councillor D.V. Poole and Cabinet Member for Economy, Infrastructure and Sustainability - Councillor S. Morgan

### **Care and Repair - Caerphilly**

Cabinet Member for Homes and Places - Councillor Mrs L. Phipps and Private Sector Housing Manager

**Catalogue Supplies Joint Committee (Joint Supplies Service Joint Committee)** - to be disbanded in due course

Cabinet Members for Corporate Services and Finance, Performance and Governance, Homes and Places - Councillors C.J. Gordon and Mrs B.A. Jones

### **Child Poverty Champion**

Cabinet Member for Social Care and Well Being - Councillor C.J. Cuss

**Citizens Advice Bureau Trustee Board**

Cabinet Member for Corporate Services - Councillor C.J. Gordon

**Coleg Gwent Further Education Corporation (Crosskeys Community Partnership)**

Councillor D.T. Hardacre

**Coleg Harlech WEA North**

Cabinet Member for Education and Achievement - Councillor Mrs P. Marsden

**Coleg Y Cymoedd Corporation (formerly Ystrad Mynach College Board of Governors)**

Sian Farquharson, Challenge Advisor EAS

**Consortium of Local Authorities Wales (CLAW)**

Leader of Council and Cabinet Member for Homes and Places - Councillors D.V. Poole and Mrs L. Phipps

**Corporate Parenting Group**

Cabinet Members for Social Care and Well Being and Education and Achievement  
Councillor C.J. Cuss and Councillors L. Binding, Mrs D. Cushing, C.J. Cuss,  
Mrs P. Marsden, Ms J. Gale (Foster Panel Member)

**Corporate Safeguarding Group**

Cabinet Members for Social Care and Well Being and Education and Achievement  
Councillors C.J. Cuss, Mrs P. Marsden, Mrs D. Cushing, 1 independent

**Domestic Abuse Champions**

Cabinet Members for Corporate Services and Neighbourhood Services - Councillors  
C.J. Gordon and N. George

**Equalities Champion**

Councillor J. Pritchard

**Fields in Trust (formerly National Playing Fields Association)**

Cabinet Member for Neighbourhood Services - Councillor N. George

**Future Generations Champion**

Cabinet Member for Economy, Infrastructure and Sustainability - Councillor S. Morgan

**Glamorgan Archives Joint Committee**

Councillor Mrs B.A. Jones and A.G Higgs

**Greater Gwent Cremation Joint Committee**

Councillor J. Simmonds and J. Taylor

**Groundwork Wales**

Councillor D. Havard

**Gwent Association of Voluntary Organisations**

Ms J Dix and Councillor G. Kirby

**Gwent Frailty Joint Committee**

Cabinet Member for Social Care and Well Being - Councillor C.J. Cuss

**Gwent Archives Joint Committee**

Councillors Mrs B.A. Jones and A.G. Higgs

**Gwent Police and Crime Panel - politically balanced across Gwent**

Councillors Mrs C. Forehead, G. Kirby and C.P. Mann

**Homeless Person Champion**

Cabinet Member for Homes and Places - Councillor Mrs L. Phipps

**Industrial Communities Alliance (formerly Coalfield Communities Campaign)**

Cabinet Member for Economy, Infrastructure and Sustainability - Councillor S. Morgan

**Islwyn Indoor Bowls Club Management Board**

Councillor M. Adams and Cabinet Member for Neighbourhood Services - Councillor N. George

**Joint Council for Wales**

Cabinet Members for Corporate Services and Homes and Places - Councillors C.J. Gordon and Mrs L. Phipps

**The Learning Centre (Pupil Referral Unit)**

Councillor M. Evans

**Local Authority Action for Southern Africa (LAACTSA)**

Councillor R. Saralis

**Local Government Association**

Leader of the Council - Councillor D.V. Poole and Cabinet Members for Finance, Performance and Governance, Economy, Infrastructure and Sustainability and Neighbourhood Services - Councillors Mrs B.A. Jones, S. Morgan and N. George

**Monmouthshire and Brecon Canal Regeneration Partnership**

Cabinet Members for Economy, Infrastructure and Sustainability, Environment and Public Protection - Councillors S. Morgan and Mrs E. Stenner (substitute Councillor C. Thomas)

**Monmouthshire Farm School Endowment Trust**

Councillor D. Havard

**Older Persons Champion**

Councillor Mrs B.A. Jones

**PFI Liaison Committee**

Cabinet Member for Education and Achievement - Councillor Mrs P. Marsden

**Prosiect Gwyrdd Joint Committee**

Cabinet Members for Neighbourhood Services and Corporate Services - Councillors N. George and C.J. Gordon

**Regional Technical Statement (Aggregates)**

Cabinet Member for Economy, Infrastructure and Sustainability - Councillor S. Morgan

**Regional Transport Authority**

Cabinet Member for Economy, Infrastructure and Sustainability - Councillor S. Morgan

**Reserve Forces and Cadets Association for Wales**

Councillor A.G. Higgs

**Safer Caerphilly Community Safety Partnership**

Cabinet Member for Environment and Public Protection - Councillor Mrs E. Stenner

**Schools Admission Forum**

Cabinet Member for Education and Achievement - Councillor Mrs P. Marsden

**Schools Budget Forum**

Cabinet Members for Education and Achievement and Finance, Performance and Governance - Councillors Mrs P. Marsden and Mrs B.A. Jones

**Sight Cymru**

Councillor C. Elsbury

**South East Area Environment Group**

Cabinet Member for Environment and Public Protection - Councillor Mrs E. Stenner

**South East Wales Strategic Planning Group**

Cabinet Member for Environment and Public Protection - Councillor Mrs E. Stenner

**South Wales Fire and Rescue Authority**

Councillors D.T. Davies, A. Hussey, C. Elsbury

**South Wales Regional Aggregates Working Party**

Cabinet Member for Economy, Infrastructure and Sustainability - Councillor S. Morgan

**Sportlot Community Chest Panel**

Councillors Ms A. Gair, C. Thomas and W. Williams

**St. Johns Cymru Wales**

Councillor A.G. Higgs

**Urban Commission (Local Government Association)**

Councillor S. Morgan

**Wales and National Nuclear Free Zone Forum**

Councillor Mrs C. Forehead

**Wales Council for Deaf People**

Councillor Ms A. Gair

**Welsh Books Council (3 years) and Wales Book Council Executive Committee (1 year)**

Councillor J. Simmonds

**Welsh Centre for International Affairs**

Councillor D. Havard

**Welsh Church Fund**

Cabinet Member for Corporate Services - Councillor C. Gordon, Substitute - Cabinet Member for Finance, Performance and Governance - Councillor Mrs B.A. Jones

**Welsh Local Government Association**

Leader of the Council - Councillor D.V. Poole and Cabinet Members for Finance, Performance and Governance, Economy, Infrastructure and Sustainability and Neighbourhood Services - Councillors Mrs B.A. Jones, S. Morgan and N. George

**Welsh Local Government Association - Executive Board**

Leader of the Council - Councillor D.V. Poole

**Welsh Purchasing Consortium** - to be disbanded in due course  
Cabinet Member for Corporate Services - Councillor C. Gordon

**White Ribbon Campaign**  
Councillor N. George

**Workers Education Association - South Wales District Committee**  
Councillor Mrs C. Forehead

**Youth Champion (appointed by Youth Forum)**

**Youth Forum**  
Councillors C.J. Cuss and J. Pritchard, Cabinet Member for Education and  
Achievement - Councillor Mrs P. Marsden and Young Peoples Champion)

The meeting closed at 7.10pm

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting on 13th June 2017 they were signed by the Mayor.

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Mayor